

SELECTION AND MEMBER SERVICES COMMITTEE

Wednesday, 5th June, 2013

1.00 pm

Wantsum Room, Sessions House, County Hall,
Maidstone





SELECTION AND MEMBER SERVICES COMMITTEE

AGENDA

Wednesday, 5 June 2013, at 1.00 pm
in the Wantsum Room, Sessions
House, County Hall, Maidstone

Ask for: **Andrew Tait**
Telephone: **01622 694342**

Membership (9)

Conservative (5): Mrs A D Allen (Chairman), Mr P B Carter, Mr G Cooke,
Mr M C Dance and Mr B J Sweetland

UK Independence Party (2) Mr C P D Hoare and Mr B E MacDowall

Labour (1) Miss A Harrison

Liberal Democrat (1): Mrs T Dean

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

1. Substitutes
2. Declarations of Interests by Members in items on the Agenda for this meeting.
3. Dates of meetings in 2013
Wednesday, 4 September 2013
Wednesday, 27 November 2013
4. Minutes (Pages 1 - 6)
14 March 2013
23 May 2013
5. Appointments to Outside Bodies (Pages 7 - 36)

6. Protocols for the Union Flag (Pages 37 - 42)
7. Other Items which the Chairman decides are Urgent
8. Motion to exclude the Public

That under Section 100A of the Local Government Act 1972 the public be excluded from the meeting for the following business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraphs 2 and 4 of Part 1 of Schedule 12A of the Act

EXEMPT ITEMS

(During these items the meeting is likely NOT to be open to the public)

9. Officer Support TO FOLLOW

Peter Sass
Head of Democratic Services

Tuesday, 28 May 2013

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

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KENT COUNTY COUNCIL

SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Wantsum Room, Sessions House, County Hall, Maidstone on Thursday, 14 March 2013.

PRESENT: Mr A H T Bowles (Substitute for Mr P J Homewood), Mr P B Carter, Mr G Cooke (Substitute for Mr M J Whiting), Mr M C Dance, Mrs T Dean, Mr A J King, MBE, Mr B J Sweetland and Mrs J Whittle

IN ATTENDANCE: Mr G Wild (Director of Governance and Law), Mr P Sass (Head of Democratic Services), Mr D Whittle (Head of Policy and Strategic Relationships), Mr T Godfrey (Research Officer to Health Overview Scrutiny Committee) and Mr A Tait (Democratic Services Officer)

UNRESTRICTED ITEMS

3. Election of Chairman

(Item)

(1) Mrs J Whittle moved, seconded by Mr A H T Bowles that Mr A J King be elected Chairman for the meeting.

Carried Unanimously

(2) Mr A J King thereupon took the Chair.

4. Minutes - 24 January 2013

(Item 3)

RESOLVED that the Minutes of the meeting held on 24 January 2013 are correctly recorded and that they be signed by the Chairman.

5. Member Induction and Development

(Item 4)

(1) Members of the Committee expressed their appreciation of the work undertaken to date and suggested that retiring Members of the Council could be approached to offer their support in developing new Members. It was also suggested that elected Members should be asked to play a participatory role in interactive training such as Chairmanship Skills.

(2) RESOLVED that the ongoing work and initiatives for the development of the Member Induction and Development programme be noted, together with the suggestions set out in (1) above.

6. Establishment of the Health and Wellbeing Board

(Item 5)

(1) During discussion of this item, the Committee agreed that the report to the County Council would include provision for Opposition Group Membership of the Kent Health and Wellbeing Board and for a review after 12 months.

(2) RESOLVED that the County Council be recommended to:-

- (a) establish the Kent Health and Wellbeing Board as a committee of Kent County Council;
- (b) agree the KCC membership of the Kent Health and Wellbeing Board as set out in paragraph 7 of the report (subject to the inclusion of Opposition Group membership amongst the Kent County Council representatives) and the governance arrangements set out in Appendix 1 of the report; and
- (c) agree that the arrangements be reviewed after 12 months.

7. Revision of Terms of Reference and Protocols for the Health Overview and Scrutiny Committee

(Item 6)

(1) The Research Officer to the Health Overview and Scrutiny Committee asked the Committee to agree the deletion of the words "decisions as to whether to ask full County Council for a" from paragraph 6 (10) of the proposed Terms of Reference and Protocol set out in Annex B to the report. This was agreed.

(2) RESOLVED that subject to (1) above, the County Council be recommended to approve the revised Terms of Reference and Protocol for Health Overview and Scrutiny in Kent and to amend Appendix 2 Part 2 of the Constitution accordingly.

8. Education Appeals Panels

(Item 7)

RESOLVED that:-

- (a) agreement be given that School Admission Appeal Panels and Independent Review Panels on Exclusions comprising three members;
- (b) the existing practice of paying for travel and subsistence claims in accordance with the Members' Allowances Scheme be confirmed in respect of Education Appeal Panel and Independent Review Panel members;
- (c) agreement be given that the Dependants' Carers' Allowance can be paid to Education Appeal Panel and Independent Review Panel members in accordance with the Members' Allowances Scheme;

- (d) agreement be given to the payment of earnings loss allowance of up to a maximum of £55.31 for a full day and a maximum of £27.65 for half a day subject to the receipt of a certificate from the Appeal Panel member's employer or supporting evidence from a self-employed member's accountant or other appropriate evidence; and
- (e) the consideration of loss of earnings for Education Appeal Panel members be referred to the Independent Remuneration Panel.

9. Authority to Participate in legal proceedings and Rights of Audience
(Item 8)

RESOLVED that the County Council be recommended to approve:-

- (a) the following underlined amendment to Article 13.3 of the Constitution:-

“The Monitoring Officer is authorised to institute, defend or participate in and settle any legal proceedings, or authorise others to do so, in any case where such action is necessary to give effect to decisions of the Council or in any case where he considers that such action is necessary to protect or pursue the Council's interest or where he considers it expedient for the promotion or protection of the interests of the inhabitants of Kent”; and
- (b) the authorisation to the Monitoring Officer to hold a list of authorised officers pursuant to Article 13.3 and that the Monitoring Officer be further authorised to make additions, removals or amendments to the list as appropriate in his opinion.

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SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Council Chamber, Sessions House, County Hall, Maidstone on Thursday, 23 May 2013.

PRESENT: Mrs A D Allen, Mr P B Carter, Mr G Cooke, Mr M C Dance, Mrs T Dean, Miss A Harrison, Mr C P D Hoare, Mr B E MacDowall and Mr B J Sweetland

IN ATTENDANCE: Mr P Sass (Head of Democratic Services)

UNRESTRICTED ITEMS

10. Membership

(Item 1)

(1) The Committee noted its membership as set out above.

11. Election of Chairman

(Item 3)

RESOLVED that Mrs A D Allen be elected Chairman of the Committee

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By: Gary Cooke, Cabinet Member for Corporate and Democratic Services
Geoff Wild, Director of Governance and Law

To: Selection and Member Services Committee – 5 June 2013

Subject: Appointments to Outside Bodies

Summary: To make appointments and nominations on behalf of the Council of representatives to serve on various outside bodies;

1. Introduction

5. (1) The Committee is charged with making appointments to outside bodies on behalf of the County Council. The 1989 Act principles do not apply to these appointments, but in recent years it has been the County Council's convention that the total number of appointments should be shared between the political groups on, so far as possible, a proportional basis.

(2) A list of the outside bodies to which the County Council makes appointments is attached as an **Appendix** to this report. This list contains the names of the Council's appointments prior to the May elections. The list identifies those places which have traditionally been filled by Local Members. Places that have already been filled following the County Council meeting on 23 May are identified in bold.

(3) The Committee is invited to appoint representatives to serve on behalf of the County Council on each outside body shown on the updated list. In the case of certain Local Government Association bodies, the Committee will also need to decide the allocation of votes between the Council's representatives.

(4) The Gabriel Richards Charity has written to me to say that the County Council has been unrepresented on its Board for eight years. The Charity has asked whether (in the event that no elected Member is able to serve) the County Council would be prepared to nominate one of two local people who have indicated a willingness to serve on the Council's behalf. The Charity has not expressed a preference, apart from indicating that it would prefer an elected Member to be available. The two nominations are:

(a) Mr Peter Bradley, 53 Glebelands, Ash, Canterbury, Kent. Mr Bradley has been the Chairman of Goodnestone Cricket Club for many years and he has always shown a keen interest in the village community. He has his own business as a Electrical Contractor.

(b) Mr Geoff Fowles, Claypits Farmhouse, Goodnestone, Canterbury, Kent. He is retired and moved to Goodnestone approximately 5 years ago. Since then, he has become actively involved in the community and is a representative on various committees, including the village hall committee.

2. Recommendations

I recommend that the Committee makes appointments and nominations on behalf of the Council of representatives to serve on various outside bodies.

Contact:
Geoff Wild
Director of Governance and Law
geoff.wild@kent.gov.uk
Ext 4302

ACRK Community Halls Committee	Mr D A Hirst Con	Provides a specialist comprehensive advice and information service to the volunteers who run and manage community halls to help them meet their challenges. Jenny Bradbury The Old Granary, Penstock Hall Farm, Canterbury Road, East Brabourne, Kent TN25 5LL Telephone: 01303 813790 Fax: 01303 814203
ACRK Community Rail Partnership Steering Group	Mr A D Crowther UKIP Mr J D Cubitt CON Vacancy LD	Brings together widely varied partners in order to bring social, economic and environmental benefits to the communities served by rural and secondary rail services. Ian Paterson on 07917 841005 or email transport@ruralkent.org.uk
ACRK Management Committee Page 9	Mr R E King CON	Becky Williams The Old Granary, Penstock Hall Farm, Canterbury Road, East Brabourne, Kent TN25 5LL Telephone: 01303 813790 Fax: 01303 814203
Action with Communities in Rural Kent (LM appt)	Mr R E King CON Mr D A Hirst CON	Provides direct advice and support to community organisations; Stimulates community action, particularly voluntary action, and encourages good practice; Develops and manages demonstration projects; Provides professional support and advice to key service providers; Raises awareness of rural issues and influences decision makers. Becky Williams The Old Granary, Penstock Hall Farm, Canterbury Road, East Brabourne, Kent TN25 5LL Telephone: 01303 813790 Fax: 01303 814203

<p>Adoption Panels (6 Conservative, 3 UKIP, 2 Labour, 1 LD)</p>	<p>Mrs A D Allen (Sevenoaks, Tonbridge, Tunbridge Wells) Mr G Cooke (Mid Kent 3) Mr M Jarvis (Ashford/Dover/Folkestone) Mr J D Kirby (Dartford/Gravesend/Swanley) Mr P M Homewood (Mid Kent) Mr S C Manion (East Kent 1)</p> <p>Mr N J Bond UKIP (Confirmed) Mrs M Elenor UKIP (confirmed) Ms Z Wiltshire UKIP (confirmed)</p>	<p>Adoption Panels are responsible for overseeing the local authority's adoption function. They receive copies of reports to Members and inspection reports.</p> <p>In doing so they have an overriding responsibility to promote good practice, consistency of approach and fairness in all aspects of the adoption service, in accordance with its principles.</p> <p>01233 652164 Kroner House lesley.gallagher2@kent.gov.uk</p>
<p>Age UK Sheppey (LM appt)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 10</p>	<p>Mr A D Crowther UKIP</p>	<p>Age UK Sheppey is a registered charity and is run by Sheppey people for Sheppey people. Its aim is to improve life for older people in Sheppey.</p> <p>43 Trinity Road Sheerness Kent ME12 2PF Telephone: 01795 662 562 admin@ageuksheppey.co.uk</p>
<p>Alliance (formerly Coalfield Communities Campaign) (LM appt)</p>	<p>Mr C Hibberd CON Mr S C Manion CON</p>	<p>The aim of the group is to tackle strategic issues affecting the former East Kent Coalfields, it will produce a broad framework of actions and aims to link into and lobby the National UK Coalfields Secretariat and their business plan.</p> <p>natsec@ccc-alliance.org.uk 01226 200768</p>
<p>Ashford Grammar School Endowment Fund</p>	<p>Mr S J G Koowaree LD Mrs J Humphries Mr R Fraser Mr G Fortescue</p>	<p>The provision of items, services and facilities for the school which are not normally provided out of public funds.</p> <p>The Norton Knatchbull School Hythe Road Ashford TN24 0QJ Phone: 01233 620045</p>

Ashford Town Centre Partnership (LM appts_	Mrs E Tweed CON Mr S J G Koowaree LD	<p>The Ashford Town Centre Partnership is a voluntary, non-profit making organisation. It is developing an effective partnership between the public, private and voluntary sectors, to achieve a safe and vibrant place in which to work, live and visit.</p> <p>Tel number: 01233 664410 Fax number: 01233 662345</p> <p>Address: address 2nd Floor, Ashford House, County Square, Ashford Kent TN23 1YB</p>
<p>Aylesham & District Community Workshop Trust (LM appt)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 11</p>	Mr S C Manion CON	<p>Aylesham & District Community Workshops Trust is a charity that has been serving the Aylesham community since 1996. The organisation gives grants to voluntary organisations in the area from funds that it raises itself.</p> <p>Derrick Garrity, Ackholt Road, Aylesham CT3 3AJ 01304 842846 lisa@adcwt.org.uk</p>
Bensted's Charity (LM appts)	Mr A H T Bowles CON Mr T Gates CON	<p>The relief of the aged, the impotent and the poor inhabitants of the area of benefit; the relief of distress among the said inhabitants;</p> <p>Clerk to the Trustees Mrs S J Bayford 5 The Almshouses South Road Faversham Kent ME13 7LU</p> <p>Tel: 01795 532958</p>

Biggin Hill Airport Consultative Committee	Mr R A Marsh	<p>A statutory body which meets quarterly to allow consultation between airport management, airport users and others. There are representatives on the committee from Bromley and Croydon Councils, other adjacent local authorities, parish councils, residents' associations, airport users and local businesses.</p> <p>The aims of the Consultative Committee are:</p> <ul style="list-style-type: none"> • to inform the local community about developments and plans, • to seek to balance economic benefit and environmental impact and • to support local economic activity <p>George Crowe csc@bromley.gov.uk Tel: 020 8464 3333</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 12</p>	Mr M J Northey CON	<p>To review the running of Canterbury Cathedral Archives and to give advice on priorities for future development.</p> <p>The Precincts Canterbury CT1 2EH England</p> <p>Tel: 01227 865 330 Fax: 01227 865 222 Email: archives@canterbury-cathedral.org</p>
Collis Green Millenium Trust	Mr J M P Frisby LD	<p>To provide and maintain an open space to be known as "Collis Millennium Green" for the benefit of the inhabitants and to be used forever as an area for informal recreation play or other leisure-time occupations a meeting area or place for community events and for any other lawful purpose consistent with these trusts and for the general benefit of the community and to further the education of children attending All Saints CE Primary School by permitting the use of the property from time to time for physical activity and school sports competitions.</p> <p>Ms Sheila Ferguson telephone 07773 386 512 address 9 Lower Road, Maidstone, ME15 7RH</p>

Cranbrook School Trust	Mr A J King CON Mr Anthony Cooper	<p>The object of the Charity is to promote the education (including social and physical training) of boys and girls by the conduct and maintenance of a day and boarding school in or near Cranbrook in the County of Kent for boys and girls. The Trust is governed by a Trust Deed dated 11 July 1994.</p> <p>Cranbrook School Academy Trust - in Cranbrook TN17 3JD Waterloo Road Cranbrook Kent TN17 3JD Telephone 01580711810</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 13</p> <p>Dorton House School Committee (LM appt)</p>	Mr R E Brookbank CON	<p>Dorton House, formerly known as Wildernesse, is a Grade II listed Georgian mansion house in Seal, Kent, near Sevenoaks; it is currently used as the headquarters for the Royal London Society for the Blind and as housing for the blind and partially sighted children who attend its school.</p> <p>Dorton House, Wilderness Avenue, Seal, TN15 0EB, UK Sevenoaks +44 (0)1732 592650 http://www.rlsb.org.uk/school/index.htm dortonhouseschool@rlsb.org.uk dcef@rlsb.org.uk</p>
Dover Roman Painted Homes Trust (LM appt)	Mr G Cowan LAB	<p>Dover Roman Painted House a unique tourist attraction and well preserved museum in the heart of Dover Town showing what life was like in the Dover Deal and Sandwich area in Roman times.</p> <p>www.trivago.co.uk New Dover Street Dover CT17 9AJ 01304 203279</p>

Dungeness Local Community Liaison Council (LM appt)	Mrs C Waters CON	<p>The overarching purpose of this stakeholder group is to be the prime interface between the community, the site operator and the Nuclear Decommissioning Authority.</p> <p>Haf Morris SSG Secretariat Dungeness A Power Station Romney Marsh Kent TN29 9PP</p> <p>01797 343549 haf.e.morris@magnox.co.uk</p>
East Kent Joint Arrangements Committee	Mr P B Carter CON Mr A J King CON	<p>To exercise the executive and non-executive functions of the parties in order to commission, co-ordinate, provide, procure and/or manage any shared services as are agreed from time to time by two or more of the Parties.</p> <p>Phone: (01843) 577186 Fax: (01843) 290906 Email: charles.hungwe@thanet.gov.uk</p>
East Kent Joint Scrutiny Committee	Mr M C Dance Mr R F Manning	<p>Monitors, reviews and scrutinises the actions and decisions of the East Kent (Joint Arrangements) Committee;</p> <p>Phone: (01843) 577186 Fax: (01843) 290906 Email: charles.hungwe@thanet.gov.uk</p>
Gabriel Richards Charity (otherwise known as Goodnestone Hospital)	Vacancy	<p>Almshouses for almspeople who shall be poor aged, single persons of good character who were born in the county of Kent</p> <p>WARDEN'S LODGE Jesus Hospital Sturry Road Canterbury, Kent CT14 0DZ</p> <p>Phone: 01227 463771</p>

Gatwick Airport Consultative Committee	Mr P W A Lake CON	<p>The purpose of GATCOM is to advise the Airport's Chief Executive and his management team about issues which concern the local communities, travellers, businesses and other users of the airport and to stimulate interest both within the airport community and local people. Seeking a balance between these wide and conflicting interests is a challenging role. Our primary objective is to ensure the future success of Gatwick providing high quality services to passengers and airlines, having particular regard to the impact this has on the surrounding communities.</p> <p>Paula Street, Assistant Secretary County Hall, Chichester, West Sussex PO19 1RQ Tel: 033022 22543 Fax: 01243 530439</p>
<p>Groundwork Medway and Kent</p> <p>Page 15</p>	Mr J M Cubitt CON	<p>Groundwork Kent & Medway helps people and organisations make changes in order to create better neighbourhoods, to build skills and job prospects, and to live and work in a greener way.</p> <p>It operates across Kent and Medway - and works on over a hundred individual projects each year. It focuses its activity on disadvantaged communities where it can make most difference.</p> <p>Tel: 01634 855166 Fax: 01634 855177 gkm@groundwork.org.uk</p>
Headcorn Aerodrome Consultative Committee	Mr R A Marsh CON	<p>Headcorn Airfield Consultative Committee meets 3 times a year to discuss issues regarding the operation of the airfield. The committee membership is made up of representatives from from the local parish councils of Smarden, Frittenden and Headcorn, also Maidstone and Ashford Borough Councils and Kent County Council. An equal number of members come from the constituent operators at the airfield, including the owner, parachute club and flying organisations.</p> <p>Secretariat: Maidstone BC</p> <p>Tel: 01622 890226</p>

High Weald AONB JAC	Mr J R Bullock CON	<p>The High Weald AONB manages a strategic, specialist team that furthers understanding of the High Weald; advises on its management; and enables action to conserve it.</p> <p>High Weald AONB Unit Woodland Enterprise Centre Hastings Road Flimwell East Sussex TN5 7PR Tel: 01580 879500 Fax: 01580 879499 Email: info@highweald.org</p> <p>email Kerry: k.baldwin@highweald.org Direct Dial - 01580 879950</p>
Page 16	<p>Mr S C Manion CON</p> <p>Mr S Bagshaw Mrs S Dunn</p>	<p>Awards for educational travel (this usually takes up some or all of a student's gap year) are available for pupils who are over the age of 16 and are attending schools in Kent, Medway, Bexley or Bromley, or have left such a school within the previous 12 months.</p> <p>Lyn Edwards leneytrust@hotmail.co.uk</p>
Kent and Essex Inshore Fisheries & Conservation Authority (2 Conservative, 1 UKIP)	<p>Mr B R Cope CON Mr M J Harrison CON Mr C Hibberd CON</p> <p>Mr D Baker UKIP (Confirmed for 2013)</p>	<p>Replaced the Kent and Essex Sea Fisheries Committee. The former committee had responsibility for enforcing fishing legislation within six miles of the Kent and Essex coast within the Thames Estuary.</p> <p>DDI: 01843 585310 Ramsgate, Kent debbie.lee@kent.gov.uk</p>

<p>Kent and Medway Fire and Rescue Authority (12 Conservative, 4 UKIP, 3 Labour, 2 LD)</p>	<p>Mrs A D Allen CON (Confirmed) Mr M J Angell CON (Confirmed) Mr R E Brookbank CON (Confirmed) Ms S J Carey (Confirmed) Mr N J D Chard CON (Confirmed) Mr J A Davies CON (Confirmed) Mr T Gates CON (Confirmed) Mr M J Harrison CON (Confirmed) Mrs S V Hohler CON (Confirmed) Mr S C Manion CON (Confirmed) Mr R J Parry CON (Confirmed) Mrs P A V Stockell CON (Confirmed) Mr H Birkby UKIP (Confirmed) Mr N J Bond UKIP (Confirmed) Mr M Heale (Confirmed) Mr A Terry UKIP (Confirmed) Mr G Cowan LAB (Confirmed) Ms J Cribbon LAB (Confirmed) Dr M R Eddy LAB (Confirmed) Mr D S Daley LD (Confirmed) Mr S J G Koowaree LD (Confirmed)</p>	<p>Kent and Medway Fire and Rescue Authority (KMFRA) provides services across the county of Kent and Medway Unitary Authority. 1.65 million people live in Kent and Medway in 694,000 homes. Kent Fire and Rescue Service Headquarters The Godlands Straw Mill Hill Tovil Maidstone ME15 6XB By phone 01622 692 121 Via email enquiries@kent.fire-uk.org</p>
<p>Kent Association for Disabled People Management Committee</p>	<p>Mr M J Angell Mr G K Gibbens</p>	<p>The objects of the company are to promote the welfare of disabled people within the county of Kent through localised branches and centralised initiatives. County Administrator 01622 756444</p>
<p>Kent Association of Local Councils</p>	<p>Mrs P A V Stockell CON</p>	<p>Each member Council elects two representatives to its Area Committee. Each Area Committee elects two Area representatives to the County Executive. There is an Annual Meeting of all member Councils. With additional powers and responsibilities being given to Parish and Town Councils, better informed Councillors and Clerks are increasingly important. Membership is open to all Parish Councils, Town Councils and Parish Meetings in Kent for a subscription agreed at the Annual Meeting. The Kent Association of Local Councils is an integral part of the National Association of Local Councils. Tel: 01303 248252 Fax: 01303 258011 Email: kalc@btconnect.com Terry Martin - secretary@kentalc.gov.uk</p>

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Kent Big Society Investment Panel	Mr P M Hill CON Mr D A Hirst CON Mr L Christie LAB	<p>The Kent Big Society Fund is a new social finance fund, established with initial funding from Kent County Council. It will provide loans for new and existing Kent-based social enterprises and charities that have the desire and appetite to grow their business for community benefit.</p> <p>Kent Community Foundation Office 23, Evegate Park Barn, Evegate, Ashford, Kent TN25 6SX Tel: 01303 814 500 admin@kentcf.org.uk www.kentcf.org.uk</p>
Kent Children's Trust Board	Mrs S V Hohler CON Mrs J Whittle CON Mr M J Vye LD Mrs E Green LAB	<p>The Kent Children's Trust is a partnership of key agencies who are committed to improving the lives of children, young people and families in Kent.</p> <p>Joy Ackroyd Kent Children's Trust Partnership Manager, KCC, CFE joy.ackroyd@kent.gov.uk Tel: 01622 696013</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 18</p> <p>Kent Community NHS Trust</p>	Mr P W A Lake CON Mr J D Kirby CON	<p>Kent Community Health NHS Trust provides wide-ranging NHS care for people, in their community, in a range of settings including people's own homes; nursing homes; health clinics; community hospitals; minor injury units; a walk-in centre and in mobile units.</p> <p>kcht.cct@nhs.net</p> <p>0300 123 1807</p>
Kent County Playing Fields Association	Mr A R Chell CON	<p>Its fundamental objective throughout has been to ensure that there are adequate facilities for recreation in every city, town and village in Kent and to encourage the provision, improvement, retention and use of playing fields, children's playgrounds and other recreational centres.</p> <p>Mr P. Peacock,- Cantium Lodge, Terrace Road, Maidstone, Kent ME16 8HU</p> <p>Telephone: 01622 753960</p> <p>Email: kcpfa@hotmail.co.uk</p>

Kent County Staff and Social Club	Vacancy	The club offers a wide range of discounted trips and events including theatre shows, day trips to Europe, family entertainment, sports and leisure activities and much more. Telephone: 01622 694243 E-mail: staff.communications@kent.gov.uk
Kent Downs AONB JAC	Mr D L Brazier CON Mr M J Vye LD	The Kent Downs AONB manages a strategic, specialist team that furthers understanding of the High Weald; advises on its management; and enables action to conserve it. Kent Downs AONB Unit West Barn, Penstock Hall Farm Canterbury Road East Brabourne Ashford Kent TN25 5LL Tel. 01303 815170 Fax. 01303 815179 Email: mail@kentdowns.org.uk
Kent Economic Board	Mr P B Carter CON	The Kent Economic Board (KEB) is the economic partnership for Kent. It identifies the shared view of the strategic economic development and regeneration priorities for the county of Kent. enquiries@keb.org.uk 0622 221940
Kent History Project Board	Dr F F Simpson	To provide historians, genealogists and students will find a wealth of information about the county.
Kent International Airport Consultative Committee	Mr R A Marsh CON	A statutory body which meets quarterly to allow consultation between airport management, airport users and others. secretary.manstonkiacc@talktalk.net
Kent Music Board of Directors	Mr L B Ridings CON	Kent Music's mission is "to provide creative and inspiring music education". Denise Milne 01622 358435 dmilne@kent-music.com

Kent People's Trust	Mr A V Sandhu CON	<p>Helps prevent crime and anti-social behaviour. Dedicated to providing a better environment for everyone in Kent.</p> <p>Kent Police Headquarters Sutton Road Maidstone Kent ME15 9BZ</p> <p>01622 653208 kentpeopletrust@kent.pnn.police.uk</p>
Page 20	Mr M A Wickham CON	<p>The Kent Rural Board is the strategic rural partnership for Kent and Medway. Created in 2004, the Kent Rural Board was set-up to foster collaborative cross-sector working on a range of key policy agendas.</p> <p>The Kent Rural Board is responsible for:-</p> <ol style="list-style-type: none"> 1. Joining up Kent's rural agenda: providing an expert, multi-agency rural voice for Kent. 2. Working as a rural advocate for Kent through influencing and rural-proofing policy and attracting further investment into Kent's rural areas. 3. Acting as a catalyst to bring about step-change in rural delivery across Kent.

Kent Safeguarding Children's Board	Mr L B Ridings CON	<p>The Children Act 2004 required each local authority to establish a Local Safeguarding Children Board (LSCB).</p> <p>The core objectives of a LSCB are:</p> <ul style="list-style-type: none"> • To co-ordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area of the authority; and • To ensure the effectiveness of what is done by each such person or body for that purpose. <p>Sessions House County Hall</p> <p>kscb@kent.gov.uk</p> <p>Tel: 01622 694859</p>
<p>Kent Savers' Shadow Board</p> <p>Page 21</p>	Mr R Tolputt CON	<p>Kent Savers is a Credit its members and running on a not-for-profit basis. Its main aims are to promote saving and provide its members with <u>loans</u> at reasonable rates, so that they feel in control of their own money.</p> <p>The Old Town Hall, Gravesend, DA11 0AZ E-mail: info@kentsavers.co.uk</p>
Kent School Sports Council	Mr A V Sandhu CON	<p>The Kent School Sports Council aims to promote the physical, mental and moral development of young people through sport, primarily by exchanging information, making the best use of funds and by schools associations working together.</p> <p>Colleen Rawlings: 01622 605706 colleen.rawlings@kent.gov.uk</p>
Kent Thameside Regeneration Partnership Board	Mr M C Dance	<p>Co-ordination of major growth and regeneration opportunities in Kent Thameside.</p>

Kent Tourism Alliance	Vacancy	<p>Kent - The garden of England, English countryside at its best. A landscape of rolling hills and wooded valleys, orchards and vineyards, splendid castles, gardens and many historic houses. The website for everything Kent. Places to stay in Kent, days out in Kent, places to visit in Kent and local event listings.</p> <p>Kent Tourism Alliance 3 The Precincts Canterbury Kent CT1 2EE</p> <p>Telephone: 00 44 (0)1271 336020</p> <p>Website: Kent Tourism Alliance</p>
Lady Joanna Thornhill School, Wye Foundation Page 22	Mrs Glenda Hughes (non Member)	<p>The school aims to provide a stable, caring environment in which children are happy to attend and are stimulated and keen to learn and develop their individual potential. Whilst following National Curriculum guidelines, the school aims to cater for a wide range of ability levels encouraging all children to achieve the highest possible standards.</p> <p>40 Chequers Park Wye Ashford TN25 5BB 01233 812431</p>
Lady Margaret Boswell's CE Educational Charity	Mrs V Maunder <i>(Notify Mr Chard when a vacancy arises)</i>	<p>The provision of items, services and facilities for the school which are not normally provided out of public funds. Lady Margaret Boswells Church Of England Educational Charity 5 Weald Road Sevenoaks Kent TN13 1QQ 01732458586</p>
LGA Coastal Issues Special Interest Group	Mr M J Harrison CON Mr T Prater LD	<p>The Local Government Association's Special Interest Group on Coastal Issues comprises elected members from coastal local authorities. Emma Heywood www.coastalsig.lga.gov.uk</p>

LGA County Councils Network	Mr N J D Chard (12 votes) CON Mr P B Carter CON Vacancy Mrs T Dean LD	The County Councils Network (CCN) is a cross party special interest group of the Local Government Association which speaks, develops policy and shares good practice for the County group of local authorities, whether unitary or upper tier. Office Administrator - Lisa Wood (020 7664 3011) lisa.wood@local.gov.uk
LGA General Assembly	Mr P B Carter (11 votes) CON Mrs T Dean (1 Vote) LD Mr A J King CON	The Local Government Association (LGA) is an organisation that is run by its members. We are a political organisation because it is our elected representatives from all the different political parties that direct the organisation through our boards and panels. However, we always strive to agree a common cross-party position on issues and to speak with one voice on behalf of local government. <i>Email:</i> info@local.gov.uk <i>Telephone:</i> 020 7664 3000 <i>Fax:</i> 020 7664 3030
LGA Public Transport Consortium (SIG)	Mr N J D Chard CON Vacancy LD	Secretary - Stuart Wrigley, 01253 727950, email stuart.wrigley@btconnect.com
LGA Rural Commission	Mrs P A Stockell (1 vote) CON 1 Vacancy	The Rural Commission provides the forum within the LGA for member authorities with an interest in rural affairs. Marion Stribling Telephone: 020 7664 3040 Email: memberservices@lga.gov.uk
LGA Urban Commission	Mr P B Carter(12 votes) CON Vacancy LD	The Urban Commission provides the forum within the Local Government Association (LGA) for member authorities whose areas are wholly or partly urban. Marion Stribling Telephone: 020 7664 3040 Email: memberservices@lga.gov.uk
Locate in Kent	Mr N C Dance CON Mr A J King CON	Locate in Kent is the investment promotion agency for Kent and Medway. We're passionate about sharing the area's opportunities with businesses. Locate in Kent Ltd, 35 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4DG, United Kingdom. Tel: + 44 (0)1732 520700 Fax: + 44 (0)1732 520701 email: enquiries@locateinkent.com

Lydd Airport Consultative Committee	Mrs C Waters CON	<p>A statutory body which meets quarterly to allow consultation between airport management, airport users and others. London Ashford Airport Lydd Romney Marsh Kent TN29 9QL</p> <p>T: +44 (0) 1797 322400</p> <p>F: +44 (0) 1797 322419</p> <p>Email: info@lydd-airport.co.uk</p>
<p>Maidstone Town Centre Management Company (LM appts)</p> <p style="text-align: center;">Page 24</p>	Mr A R Chell CON Vacancy LD	<p>The Maidstone town centre management company is a limited company that is solely dedicated to improving the vitality and viability of Maidstone town centre.</p> <p>The company was established to act as a catalyst between the council and town centre businesses, which is a crucial role in ensuring the commercial viability of a healthy town centre.</p> <p style="text-align: center;">Town Centre Manager: Bill Moss PA: Ilsa Butler</p> <p>Tel: 01622 678777 Fax: 01622 692110 info@maidstonetowncentre.com</p>
Margate Renewal Partnership	Mr J A Kite	<p>Margate Renewal Partnership was set up to spearhead the regeneration of Margate. Made up of key stakeholders who have an important role to play in the transformation of Margate the Partnership aim was to create a vibrant town with a mix of traditional seaside attractions and modern and creative quarters.</p> <p>Margate Media Centre 11 - 13 King Street Margate Kent, CT9 1DA.</p> <p>Tel: 01843 609337 Fax: 01843 609271</p>

<p>Medway NHS Foundation Trust (LM appt)</p>	<p>Mr A D Crowther UKIP</p>	<p>Medway NHS Foundation Trust is committed to bringing its patients healthcare services in line with some of the best in the country. The Medway Maritime Hospital site is home to the Macmillan Cancer Care unit, the West Kent vascular centre, a state-of-the-art obstetrics theatre suite, the neonatal intensive care unit, a foetal medicine centre, a dedicated stroke unit and the West Kent centre for urology.</p> <p>Medway Maritime Hospital Windmill Road Gillingham Kent ME7 5NY Tel 01634 830000</p>
<p>Mid Kent Downs Countryside Partnership Steering Group</p> <p style="text-align: center;">Page 25</p>	<p>Mr G Cooke CON Mrs J Whittle CON Vacancy LD</p>	<p>Provides an advisory service on landscape and wildlife issues and help people find grant money for projects to help their local countryside.</p> <p>Mid Kent Downs Partnership Mid Kent Downs Officer AONB Unit, West Barn Penstock Hall Farm Canterbury Road East Brabourne, Ashford TN25 5LL Telephone: 01303 815173 Fax: 01303 815179 Email: sally.evans@kentdowns.org.uk</p>
<p>Museum of Kent Life Trust</p>	<p>Mr D L Brazier CON</p>	<p>To provide and maintain a historical and social museum of Kent life, which shall be open to the public at all reasonable times and do all such things as may be necessary or expedient or ancillary for or in connection with its provision, enhancement or maintenance including the providing of ancillary recreational and educational facilities.</p> <p>John Francis Jordan 01797 270897 enquiries@kentlife.org.uk</p>

North West Kent Racial Equality Council	Mrs A D Allen CON	<p>The REC plays a proactive role in promoting community cohesion in North West Kent and beyond. It plays a key role in providing leadership and support for BME communities. The REC works in close partnership with local authorities, Kent Police, Kent Fire and Rescue and numerous other statutory partners to ensure that community relations remain on a positive footing and that issues of concern to BME community groups are discussed.</p> <p>NWK REC, 8 Wrotham Road Gravesend DA11 0PA E-mail: info@nwkrec.com</p>
Powell-Cotton Museum Trust (LM appt)	Mr C Hibberd CON	<p>The Powell-Cotton Museum at Quex Park was established in 1896 by Major Percy Horace Gordon Powell-Cotton (1866-1940) to house natural history specimens and cultural objects collected on expeditions to Asia and Africa in trust for the enjoyment of visitors and the benefit of students.</p> <p>Powell-Cotton Museum Quex House & Gardens Quex Park Birchington Kent CT7 0BH</p> <p>Tel: +44 (0) 1843 842168</p>
Produced in Kent Board	Mr M A Wickham CON	<p>To promote local and seasonal produce and provide support and services to our Members through strategic objectives which are reviewed annually.</p> <p>Ext: 0 - 01732 853172 DDI: 01732 853172 Hadlow College jill.sargent@kent.gov.uk</p>

Red Hill Trust	Mrs P A V Stockell CON	<p>The Red Hill Trust was founded in 1948 to manage a school for children with emotional and behavioural difficulties. It was established at Charlton Court in East Sutton, Maidstone, taking its name from earlier premises in Chislehurst, Kent. For nearly 50 years it provided boarding education for about 50 boys with emotional and behavioural problems who had been referred by local authorities across the South-East. It eventually closed in 1992 as the government instituted the policy of integration into mainstream schools.</p> <p>The property has been sold. The Trustees are now in a position to make grants to organisations which have similar objectives to those of the original Trust.</p> <p>The Clerk of the Red Hill Trustees, 2 Fulbert Drive, Bearsted, Maidstone, ME14 4P clerk.redhill@sky.com.</p>
Page 27 Rochester Airport Consultative Committee	Mr R A Marsh CON	<p>To provide an effective forum for the discussion of all matters concerning the development or operation of Rochester Airport which have an impact on its users and on people working and living in the surrounding areas.</p> <p>Mr Richard Searle Secretary to the Rochester Airport Consultative C/o 8 Paddock Orchard Long Mill Lane St Mary's Platt, Sevenoaks TN15 8NB</p>
Rochester Bridge Trust	Mr P J Homewood CON (To May 2015) Vacancy (To May 2013)	<p>Since Roman times a bridge has crossed the River Medway at Rochester, and since medieval times the Wardens and Assistants of Rochester Bridge have maintained this strategic river crossing. Today the Trust owns and maintains the two A2 bridges and the service bridge at Rochester, crossings as important for today's traffic and modern life as at any time in our history.</p> <p>Mrs. S.E.P. Threader, Bridge Clerk, The Bridge Chamber 5 Esplanade, Rochester Kent ME1 1QE</p> <p>Tel: 01634 846706/843457 Fax: 01634 840125 E-mail: bridgeclerk@rbt.org.uk</p>

Romney Marsh Visitor Centre	Mrs C Waters CON	<p>An award-winning, eco-friendly visitor centre and nature reserve which is largely dune grassland with willow scrub and seasonal ponds. The centre has many interesting sustainable features including a 'living' sedum roof, rendered straw bale walls and a wood burning stove.</p> <p>Reserve Manager Romney Marsh Visitor Centre Tel: 01797 369487 info@kentwildlife.org.uk</p>
Royal School for Deaf Children (John Townsend Trust) (Im appt)	Mr M Jarvis CON	<p>The John Townsend Trust is a registered charity that offers a range of services to children, young people and adults who are deaf or have communication difficulties and additional needs.</p> <p>Victoria Road Margate Kent , CT9 1NB 01843 227561 enquiries@johntownsendtrust.org.uk</p>
<p>Sandwich and Pegwell Bay National Nature Reserve Steering Group (LM appt)</p> <p>Page 28</p>	Mr J D Kirby CON	<p>The national nature reserve has a wide range of wildlife and is particularly known for its orchids and wetland birds. The reserve has a picnic area, pay & display car park, viewing hide and public toilets.</p> <p>Kent Wildlife Trust Tel: 01622 662012</p>
Sir John Williams Foundation Charity (LM appt)	Ms S C Carey	<p>Religious charity: education/training, children/young people</p> <p>THE SYCAMORES, High Street, Elham Canterbury CT4 6SY</p> <p>Phone: 01303 840440</p>
South Ashford Initiative Monitoring Group (LM appt)	Mr J N Wedgbury CON	<p>Ashford is one of the fastest growing towns between London and the Continent, and an ambitious development strategy aims to make Ashford an exciting, prosperous and sustainable place to work, live and do businesses for years to come.</p>

SE Coast Ambulance Service Council of Governors	Mr M C Dance CON	<p>South East Coast Ambulance Service NHS Foundation Trust is part of the National Health Service (NHS). It responds to 999 calls from the public, urgent calls from healthcare professionals and provides non-emergency patient transport services (pre-booked patient journeys to and from healthcare facilities).</p> <p>enquiries@secamb.nhs.uk</p> <p>South East Coast Ambulance Service, Kent Office Heath Road, Coxheath, Maidstone ME17 4BG</p> <p>Tel: 0300 1230999 Textphone (via TextRelay): 18001 0300 1230999 Fax: 01622 743565</p>
South East Employers	Vacancy CON Mrs P A V Stockell CON	<p>Provides advice, consultancy, training and networking opportunities.</p> <p>Helen Looker helen@seemp.co.uk</p>
South East England Councils	Mr P B Carter CON Mr A J King CON (Alternate)	<p>SEEC works to four principles: To strive for a fair funding deal for the South East; Promote the South East's position as a leading global economy; Act as a single democratic voice for South East interests; and Monitor the pulse of the South East.</p> <p>South East England Councils Room 215, County Hall Penrhyn Road Kingston upon Thames KT1 2DN Tel : 0208 541 7555 Email : info@secouncils.gov.uk</p>
SE Regional Environmental Protection Advisory Committee	Mr A H T Bowles CON	<p>An Executive Non-departmental Public Body responsible to the Secretary of State for Environment, Food and Rural Affairs and responsible to the Minister for Environment and Sustainable Development. Its principal aims are to protect and improve the environment, and to promote sustainable development. (Under Review)</p> <p>Email: enquiries@environment-agency.gov.uk</p>

<p>Southern Regional Flood and Coastal Committee</p>	<p>Mr A H T Bowles CON Mr M J Harrison CON Mr R E King CON Mr M J Vye LD (Observer)</p>	<p>The Southern RFCC is a committee established by the Environment Agency under the Flood and Water Management Act 2010 and takes the place of the Southern Flood Defence Committee (FDC). It brings together members appointed by Lead Local Flood Authorities (LLFAs) and independent members with relevant experience for three purposes:</p> <ul style="list-style-type: none"> • To ensure there are coherent plans for identifying, communicating and managing flood and coastal erosion risks across catchments and shorelines • To promote efficient, targeted and risk-based investment in flood and coastal erosion risk management that optimises value for money and benefits for local communities • To provide a link between the Environment Agency, LLFAs, other risk management authorities, and other relevant bodies to engender mutual understanding of flood and coastal erosion risks in its area. <p>Mrs C Black, Environment Agency, Orchard House Endeavour Park, London Road, Addington WEST MALLING Kent ME19 5SG</p>
<p>SE Regional Arts Council</p>	<p>Mr P M Hill CON</p>	<p>Arts Council England champions, develops and invests in artistic and cultural experiences that enrich people's lives.</p> <p>Tel: 0845 300 6200</p> <ul style="list-style-type: none"> • Fax: 0870 242 1257 • Textphone: 01273 710659
<p>Standing Advisory Council on Religious Education (SACRE) (2 Conservative, 1 UKIP, 1 Labour)</p>	<p>Mr S C Manion CON (Confirmed) Mr M J Northey CON (Confirmed)</p> <p>2 vacancies</p>	<p>The SACRE advises the CSA on matters relating to collective worship in community schools and on religious education given in accordance with the locally agreed syllabus. The SACRE monitors the effectiveness and appropriateness of the agreed syllabus, which is formally reviewed every five years.</p> <p>Carol Wade carol.wade@kent.gov.uk</p> <p>01622 694369</p>

Swale District Advisory Board	Mr K H Pugh CON	Responsible for the governance and strategic direction of Children's Centres in the Swale District area. sonny.butler@kent.gov.uk
Swale Rural Forum	Mr A T Willicombe CON	Discusses rural issues in Swale kellie.mackenzie@swale.gov.uk
The Duke of York's Royal Military School)LM appt)	Mr N J Collor CON	In 1801, His Royal Highness Frederick Duke of York laid the foundation stone in Chelsea of what was to become The Duke of York's Royal Military School, and so started over 200 years of high quality education. The School has undergone many changes and as an Academy is once again on the cusp of further exciting developments. The Duke of York's Royal Military School, Dover CT15 5EQ Tel: 01304 245023 Email: admin.office@doyrms.com
Turner Contemporary Trust	Mrs S V Hohler CON	Manages Turner Contemporary Art Gallery phone: 01843 233 000 phone: 020 1826 1828 phone: 01865 34811 phone: 01328 702 267 fax: 01843 233 029 web: www.turnercontemporary.net
University of Kent Court (& Council)	Ms S C Carey CON Mr P B Carter CON Mrs J Whittle CON Mr M J Harrison CON Mr G K Gibbens CON Mr L B Ridings CON Mrs PA V Stockell CON Mr J D Simmonds CON (Council) Mr M J Vye LD	The Court is chaired by the Chancellor and it meets at least once per year to receive "an Annual Report on the working of the University and the audited Annual Statement of the Accounts"* and, as appropriate, to make appointment as Chancellor of the University. The Council is the executive governing body of the University. Karen Goffin, Secretary of the Council (email: K.R.Goffin@kent.ac.uk , telephone: 01227823397, or P.A. Karen Bee: email: K.A.Bee@kent.ac.uk , telephone: 01227 823903)

Vinters Valley Park Trust (LM appt)	Mrs J Whittle CON	<p>Preserve a valuable wildlife habitat; Preserve threatened species; Provide an education source for local schools and community groups ; Provide a peaceful and tranquil site for members of the local community and beyond</p> <p>24 Reginald Road, Maidstone Tel: 01622 756165 Email: vintersp@yahoo.co.uk</p>
Visit Kent Board	Mr M C Dance CON	<p>Visit Kent is a ground breaking new venture aimed at growing tourism to the Garden of England and at increasing visitor satisfaction with a visit to Kent. It brings into partnership all of Kent's public and private sector tourism enterprises.</p> <p>Visit Kent 28-30 St Peter's Street Canterbury Kent CT1 2BQ Email: enquiries@visitkent.co.uk</p>
Yalding Educational Foundation (LM appt)	Mrs P A V Stockell	<p>The Charity makes grants to local university students to help with tuition fees and maintenance, with a small amount being spent on prizes for spoken English in the local primary schools.</p> <p>Yalding Educational Foundation, Hamilton, Vicarage Road, Yalding ME18 6DR</p>

APPOINTMENTS MADE BY THE LEADER

<p>Ashford Future Delivery Board</p>	<p>Mr M A Wickham CON</p>	<p>Ashford's Future is a partnership between a number of organisations, including Ashford Borough Council, Kent County Council, SEEDA, English Partnerships and The Housing Corporation.</p> <p>Ashford is a Growth Area, and Ashford's Future's remit is to manage the Growth Area funding to ensure physical, social and community infrastructure is delivered in a timely fashion to ensure a sustainable future for the town.</p> <p>Judith Armit Managing Director judith.armitt@ashford.gov.uk 01233-330811</p>
<p>East Kent Spatial Development Company Board</p> <p>Page 33</p>	<p>Mr J A Kite CON Mr M C Dance CON</p>	<p>The East Kent Spatial Development Company was established in 2001 as a regeneration initiative, which in essence sought to deliver utility infrastructure and also to deliver finance to pump prime future projects. The original partners were Thanet and Dover District Councils, Kent County Council, South East England Development Agency and English Partnerships (this last agency is now part of the wider Homes and Communities Agency).</p> <p>Mrs Naisha Polaine (Director) Canterbury Innovation Centre University Road Canterbury Kent CT2 7FG</p>
<p>East Kent Opportunities Board</p>	<p>Mr M C Dance CON</p>	<p>East Kent Opportunities LLP is a joint venture partnership between Thanet District Council and Kent County Council which aims to bring forward economic growth and regeneration to East Kent.</p> <p>info@ekopportunities.com</p>

East Kent Regeneration Board	Mr M C Dance CON	<p>The leaders of Shepway, Thanet, Dover, Canterbury and Ashford councils, as well as Kent County Council, want to build on the positive developments already in line for the Enterprise Zone by removing constraints to progress in other parts of the region. It aims to set out a co-ordinated, coherent approach to kick-start the economy in one of the hardest-hit parts of the South East.</p> <p>Ross Gill ross.gill@kent.gov.uk 01622 221312</p>
Homes and Communities Agency Strategic Assets Stewardship Group	Mr M C Dance CON	<p>Works with local partners, using its skills and investment in housing and regeneration to meet the needs of local communities; creating new affordable homes and thriving places.</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 34</p>	Mr P B Carter CON	<p>KEB as a working group of the Kent Forum has a responsibility to pursue the Economic Success theme of the Vision for Kent, and Bold Steps for Kent. There is a clear expectation that it will support the implementation of the Kent Regeneration Framework via the activities of its Task Groups, the Business Advisory Board and the co-ordinating function of the Board itself.</p> <p>Invicta House, Maidstone 01622 221940 enquiries@keb.org.uk</p>
Kent Forum	Mr P B Carter CON	<p>To grow the Kent economy; to tackle disadvantage; to put citizens in control</p> <p>Kent Forum, Room 2.70 Sessions House, Maidstone ME14 1XQ</p> <p>01622 696567 kentforum@kent.gov.uk</p>

Kent Partnership	Mr A V Sandhu CON	<p>Works with a wide range of individuals and organisations providing everything from youth clubs to security advice for the elderly, graffiti cleanup to CCTV for women's refuges, youth mentoring to drug rehabilitation schemes. These projects help prevent crime, and genuinely improve the safety and well being of local communities.</p> <p>Kent Police Headquarters, Sutton Road, Maidstone Kent ME15 9BZ Telephone 01622 653208 Email kentpeopletrust@kent.pnn.police.uk</p>
Kent Staff and Social Club	Vacancy	<p>The club offers a wide range of discounted trips and events including theatre shows, day trips to Europe, family entertainment, sports and leisure activities and much more. These trips are also open to friends and family</p> <p>Sophie Williams sophie.williams@kent.gov.uk 01622 694627</p>
South East England Tourist Board Regional Advisory Committee Page 35	Mr M C Dance CON	<p>TSE is a not-for-profit organisation with a mission to provide services and expertise that supports the performance and growth of tourism businesses. It achieves this by working hard with others to deliver a range of relevant services and support programmes designed with its member businesses' and destination partners' needs in mind. It also make its expertise available to other clients in the South East and beyond on a paid-for basis. Activities include a full range of domestic and international marketing campaigns, PR and web promotions, highly respected training courses, research and visitor information services, networking opportunities and advocacy.</p> <p>industry@tourismse.com</p>

Swale Forward Board	Mr R W Gough CON	<p>Swale's local regeneration partnership</p> <p>Swale Forward, Swale House, East Street Sittingbourne ME10 3HT 01795 417218</p>
Thames Gateway Kent Partnership Board	Mr M C Dance CON	<p>The Partnership Board is chaired by the private sector and comprises senior representatives from across the North Kent business, local authority and higher/further education community, from national government and agencies - Job Centre Plus, the Homes and Communities Agency, the Environment Agency - and a North Kent Member of Parliament.</p> <p>Thames Gateway Kent Partnership, Innovation Centre Medway, 1st floor (F33) Maidstone Road, Chatham ME5 9SF</p> <p>Tel: 01634 338148 Fax: 01634 338172</p>

By: Gary Cooke, Cabinet Member for Corporate and Democratic Services
Geoff Wild, Director of Governance and Law

To: Selection and Member Services Committee – 5 June 2013

Subject: Protocol for flying the Union Flag at County Hall

Summary: This report briefly sets out a suggested protocol in respect of the Union Flag at County Hall

1. Introduction

(1) Kent County Council's current practice is to fly the Union Flag and County Flag at County Hall at full mast on each day of the year.

(2) There are also circumstances when these flags need to be flown at half mast and/or when other flags should be displayed. A draft protocol is set out in the **Appendix** to this report setting out the circumstances, and who has authority to decide, when flags should be flown. Its purpose is to clarify when and why the County Council flies the Union, County and other Flags in a particular manner.

(3) It is not the intention that this protocol should be prescriptive. It is therefore suggested that the Chairman of the County Council as the ceremonial Head of the County Council is the most appropriate person to decide whether to vary it on any particular occasion. Any such decision would need to be taken in consultation with the Director of Governance and Law and, if appropriate following consultation with the College of Arms.

(4) Examples of the kind of occasion where the Chairman of the County Council may deem it appropriate to use the available discretion to fly the flag(s) at half mast could include the deaths of MPs, Chief Constables, County Fire Officers and armed forces personnel killed in action.

2. Recommendations

I recommend that:

(a) the County Council adopts the draft protocol set out at Appendix 1 to the report.

(b) any decision to vary the County Council's normal practice in respect of the Union Flag be taken by the Chairman of the Council following consultation with the Director of Governance and Law and advice from the College of Arms.

Contact:
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geoff.wild@kent.gov.uk
Ext 4302

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KENT COUNTY COUNCIL

PROTOCOL FOR FLAG FLYING AT COUNTY COUNCIL BUILDINGS

(As approved by the Selection & Members Services Committee, 15 May 2013)

Kent County Council's flag-flying protocol follows guidance issued by the Department for Culture, Media and Sports (DCMS) and its predecessor Government Departments. The Union Flag and Kentish Flag are shown at full mast all year round at County Hall and this protocol also applies to any civic building owned by the County Council which has flag poles. Where only one flag pole exists, the Union Flag will always take precedence unless (exceptionally) otherwise directed by the Chairman of the County Council.

Commemorative dates

Kent County Council may for any reason lower the Union Flag. If it chooses to do so, the Union Flag will nevertheless be displayed on dates recommended by the College of Arms. These dates are:

9 January	Birthday of the Duchess of Cambridge
20 January	Birthday of the Countess of Wessex
6 February	Her Majesty's Accession
19 February	Birthday of the Duke of York
10 March	Birthday of the Earl of Wessex
Second Monday in March	Commonwealth Day
21 April	Birthday of Her Majesty the Queen
23 April	St George's Day (together with the Cross of St George)
9 May	Europe Day (<i>the Union Flag should fly alongside the European Flag</i>).
2 June	Coronation Day
10 June	Birthday of the Duke of Edinburgh
15 June	Official celebration of Her Majesty's birthday
21 June	Birthday of the Duke of Cambridge
17 July	Birthday of the Duchess of Cornwall
15 August	Birthday of the Princess Royal
11 November	Remembrance Day
14 November	Birthday of the Prince of Wales
20 November	Her Majesty's Wedding Day

Death and Funeral Commemoration

The Union Flag and Kentish Flag will be flown at half mast (from 8am until sunset) on the following occasions unless stated otherwise:

- (a) From the announcement of the death until the day of the funeral of the Sovereign, except on Proclamation Day when the flag will be hoisted to full mast from 11am until sunset.
- (b) From the announcement of the death until the funeral of a member of the Royal Family styled 'Royal Highness', subject to special commands from the Sovereign in each case.
- (c) On the day of the announcement of the death and on the day of the funeral of other members of the Royal Family, subject to special commands from the Sovereign in each case.
- (d) The funerals of foreign Rulers, subject to special commands from the Sovereign in each case.
- (e) The death of the Lord Lieutenant or Deputy Lord Lieutenant of Kent to the day of the funeral.
- (e) The funerals of Prime Ministers and former Prime Ministers of the United Kingdom, subject to special commands from the Sovereign in each case.
- (f) Death of a serving Member of Kent County Council – Day of death and day of funeral.
- (g) Death of a former Member of Kent County Council – Day of funeral.
- (h) Death of an Honorary Freeman or Honorary Alderman of Kent – Day of death and day of funeral.
- (i) Death of a serving or retired Chief Officer of Kent County Council – Day of funeral.
- (j) Any other occasions where the Sovereign has given a special command.
- (k) On other occasions at the discretion of the Chairman of Kent County Council.

Special Flag Flying Days and Civic Occasions

- (a) Formal visits by other authorities or royal visitors – the Union and Kentish Flag to be displayed at full mast together with the flag of the visiting authority and/or the royal visitor (if appropriate).
- (b) St George's Day (23 April) – The Cross of St George to be flown at full mast from 8am until sunset.

On special flag flying days or civic occasions such as St George's Day, when the flying of flags coincides with the days for flying flags at half mast, the following rules are observed:

Flags are flown at full mast

- (a) although a member of the royal family, or a near relative of the royal family, may be lying dead, unless special commands are received from the Sovereign to the contrary.
- (b) although it may be the day of the funeral of a foreign ruler.

Other Occasions

The Union Flag may be flown at full mast or half mast on other occasions at the discretion of the Chairman of the Council.

Miscellaneous Provision

Whenever the Union Flag is flown at half mast, no other flag will be flown at full mast.

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